



## Specialist Advisor – Let's Go Outside and Learn CIC

Remuneration	The role is not accompanied by any financial remuneration, although expenses for travel may be claimed.
Location	Twickenham
Time commitment:	4 meetings of Specialist Advisors per year
Reporting to	Board of Directors

### Role Description

We are a recently formed Community Interest Company looking to develop the specialist advisory board to the board of directors. We recognise that the most effective organisations are ones which benefit from individuals from a diverse range of backgrounds, experiences and skill sets.

This is an exciting and fulfilling role that will guide the direction of the organisation and ensure that Let's Go Outside and Learn CIC fulfils its duty to its beneficiaries and delivers on our vision, mission and values to promote access to outdoor environments for all.

Our objects are defined as:

To advance the education of the public in and through outdoor learning.

The objectives of the company have been identified as:

- To increase individual and collective knowledge and understanding of outdoor learning through a programme of targeted outdoor learning activities.
- To promote environmental awareness through outdoor learning

#### **The duties of a specialist advisor are to work with the directors to:**

- Ensure that the organisation has a clear vision, mission and strategic direction and is focused on achieving these.
- Give firm strategic direction to the organisation, setting overall policy, defining goals, setting targets and evaluating performance against agreed targets.
- Being responsible for the performance of the organisation and for its "corporate" behaviour; ensuring that the organisation complies with all legal and regulatory requirements.
- Ensuring that governance is of the highest possible standard.
- To help the board make good decisions.

In addition specialist advisors work with the directors:

- To ensure the organisation complies with its Articles of Association.
- To ensure that the organisation pursues its objectives as defined in its governing document.
- To ensure the organisation applies its resources in pursuance of its objects
- To safeguard the good name and values of the organisation.
- To ensure the effective and efficient administration of the organisation.
- To ensure the financial stability of the organisation.
- To ensure the proper investment of the organisation's funds.

The above list of duties is indicative only and not exhaustive. The Specialist Advisor will be expected to perform all such additional duties as are reasonably commensurate with the role.



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### Person specification

Individuals are sought who have a strong empathy with our mission to promote access to outdoor environments for all. Experience, skills, and expertise in any of the key areas listed below and an interest in developing positive social connections between people and the environment as well as experience of working with small organisations, combined with an understanding of our work and ambitions are particularly sought.

The Specialist Advisors are responsible for the strategic direction of the organisation, the probity of its activities and developing the organisation's aims, objectives and goals in accordance with the governing document.

### Experience:

- Successful experience of operating within a board/committee in a charitable, public sector or commercial organisation
- Demonstrable experience of building and sustaining relationships with key stakeholders and colleagues to achieve organisational objectives
- A proven track record of sound judgement and effective decision making
- A history of impartiality, fairness and the ability to respect confidences
- A track record of commitment to promoting equality and diversity

### Knowledge, skills and understanding:

- Commitment to the organisation and a willingness to devote the necessary time and effort
- A willingness to speak their mind and preparedness to make unpopular recommendations to the board
- Willingness to be available for advice and enquiries on an ad hoc basis
- Good, independent judgement and strategic vision
- An ability to work effectively as a member of a team
- Have vision, energy and commitment
- An interest in developing positive social connections between people and the environment
- An interest in developing an impact wider than the work of the organisation

We are looking for specialist advisors with experience or an interest in any of the following key areas:

- Outdoor learning and environmental stewardship
- Education and curriculum development
- Working with start-up organisations
- Small organisation management
- Financial management
- Marketing and communications
- Work with isolated or marginal groups
- Community engagement
- Work with health and well-being issues

### Application process

To apply you need to supply the following:

1. Your latest Curriculum Vitae (maximum two sides of A4 size paper) – including your postal address, your personal contact details and the names and contact details of two referees.
  2. A Letter of Application (maximum 500 words) stating the reasons why you have applied for the position. Completed applications should be sent by e-mail to: [outdoor.learning@outlook.com](mailto:outdoor.learning@outlook.com)
- Appointment will be dependent on an interview and completion of an eligibility declaration

For further information please contact: [outdoor.learning@outlook.com](mailto:outdoor.learning@outlook.com) [www.lgoal.org](http://www.lgoal.org)  
or telephone Frances 020 8401 6837 / Mairi 07939001731